

SERVICES CONTRACT FOR INDIVIDUAL CONSULTANT

Improvement of Wastewater Management and Sanitary Services in Al-Ghadir Basin

(Project Implementation Unit (PIU) – Project Coordinator)

CDR Contract no. 21067

Received and
notified
5/9/2025

Haitham Nemer

between

Council for Development and Reconstruction
Republic of Lebanon

and

Haitham Nemer

Notification Date September 5th 2024

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SERVICES CONTRACT FOR INDIVIDUAL CONSULTANT

This CONTRACT (hereinafter together with all Appendices attached hereto, and forming an integral part hereof, called "the Contract") is made the 5th of September, 2024, between, on the one hand, **the Council for Development and Reconstruction** (hereinafter called "the Client") and, on the other hand, **Mr. Haitham Nemer** (hereinafter called "the Consultant").

WHEREAS

- (A) the Client has implement the "Improvement of Wastewater Management and Sanitary Services in Al-Ghadir Basin", as defined hereinafter (hereinafter called the "Project");
- (B) according to CDR Board of Directors' decision no.252/2024/A dated 6/6/2024, the Client has requested the Consultant to provide certain consulting services, as **Project Coordinator**, as defined in Appendix A, and against remuneration as per out in Appendix C;
- (C) the Consultant, having represented to the Client that he has the required professional skills and technical resources, has agreed to provide the Services on the terms and conditions set forth in this Contract;
- (D) the Client has obtained a financing (2LE0085) from the Islamic Development Bank (IsDB) (hereinafter called "the Bank") towards the cost of the Services and intends to apply a portion of the proceeds of this financing to eligible payments under this Contract, it being understood (i) that payments by the Bank will be made only at the request of the Client and upon approval by the Bank, (ii) that such payments will be subject, in all respects, to the terms and conditions of the agreement providing for the financing, and (iii) that no party other than the Client shall derive any rights from the agreement providing for the financing or have any claim to the financing proceeds.

NOW THEREFORE the parties herto hereby agree as follows:



1. GENERAL PROVISIONS

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) "Applicable Law" means the laws and any other instruments having the force of law in the Republic of Lebanon;
- (b) "Bank" means the Islamic Development Bank (IsDB);
- (c) "Contract" means this Contract between the Client and the Consultant;
- (d) "Force Majeure" is as defined in the Applicable Law;
- (e) "Effective Date" means the date on which this Contract comes into force and effect pursuant to Clause 2.1 hereof;
- (f) "Foreign Currency" means any currency other than the currency of the Republic of Lebanon;
- (g) "Government" means the Government of the Republic of Lebanon;
- (h) "Party" means the Client or the Consultant, as the case may be;
- (i) "Project" means the project as described in Appendix A, for which the Consultant is expected to provide services;
- (j) "Services" means the work to be performed by the Consultant pursuant to this Contract for the purposes of the Project, as described in Appendix A hereto;
- (k) "Starting Date" means the date referred to in Clause 2.3 hereof;

1.2 Relation between the Parties

Nothing contained herein shall be construed as establishing a relation of employer and employee, master and servant or of agent and principal as between the Client and the Consultant. Consultant shall perform the Services as an independant contractor under the general guidance of the Client.

1.3 Law Governing Contract

The meaning and interpretation of this Contract shall be governed by the "Code of Obligations and Contracts" issued under the Lebanese law.

1.4 Language

This Contract has been executed in the English language, which shall be binding and controlling language for all matters relating to the meaning or interpretation of the Contract.

1.5 Location

The Services shall be performed at the Council for Development and Reconstruction (CDR) premises.



1.6 Taxes and Duties

The Consultant shall pay all taxes, duties and charges imposed on him under the laws of the Republic of Lebanon.

It is to be noted that IsDB financing does not cover the payment of taxes, duties, fees and any other similar imposition as may be levied under the Applicable Law.

1.7 Anti-Corruption & Anti-Fraud:

1. The Bank financing shall be used solely for the purposes of the Project. Indeed, the Consultant undertakes to ensure that the proceeds of the Bank financing shall not be used to finance any expenditure related to any Corrupt, Fraudulent, Collusive, Coercive or Obstructive practices.
2. The Client as well as the Consultant, undertake to determine any Corrupt, Fraudulent, Collusive, Coercive or Obstructive practices once engaged in by its representatives or by the Consultant or by any third party having connection with the Services implementation, and taken timely and appropriate action satisfactory to the Bank to address such practices when they occur. For the purposes of this Section:
 - (a) Coercive Practice: means any act or omission impairing or harming, or threatening to impair or harm, directly or indirectly, any Party or the property of the Party to influence improperly the actions of a Party.
 - (b) Collusive Practice: means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another Party.
 - (c) Corrupt Practice: means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another Party.
 - (d) Fraudulent Practice: means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a Party to obtain a financial or other benefit or to avoid an obligation
 - (e) Obstructive Practice: means,
 - (i) deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making of false statements to investigators, in order to materially impede the Bank's investigation into allegations of a Corrupt, Fraudulent, Coercive or Collusive practice, and/or threatening, harassing or intimidating any Party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or
 - (ii) acts intended to materially impede the exercise of the Bank's access to contractually required information in connection with the Bank's investigation into allegations of a Corrupt, Fraudulent, Coercive or Collusive practice.

1.8 Accounting, Inspection and Auditing

The Client and the Consultant, confirm the Bank's right to audit and examine the records and accounts of the Consultant as well as the accounts related to the Services implementation, and as they relate to the project.



1.9 Notices

Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to to whom the communication is addressed, or when sent by registered mail, or confirmed facsimile to such Party at the following address:

For the Client: Council for Development and Reconstruction
Tallet El-Seray
Beirut Central District - Lebanon
Attention: The President of the CDR
Telephone: (961)-1-981431
Facsimile: (961-1) 981252/3

For the Consultant: Haitham Nemer
Mobile: (961-3) 253293

1.10 Priority of Contract Documents

The following documents shall be deemed to form and be read and construed as part of this Contract:

- a. This Contract;
- b. Terms of Reference (Appendix A);
- c. Qualification of Consultant (Cv) (Appendix B);
- d. Financial Details (Appendix C);

2. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF CONTRACT

2.1 Effectiveness of Contract

This Contract shall come into force and effect on the date (the "Effective Date") of the Client's notice to the Consultant confirming that the following conditions have been met:

- (a) The Contract has been approved by the Bank.
- (b) The Contract has been signed by both parties and notified to the Consultant.

2.2 Termination of Contract for Failure to Become Effective

If this Contract has not become effective within three (3) months of the date hereof, either Party may, by not less than thirty (30) days written notice to the other Party, declare this Contract to be null and void, and in the event of such a declaration by either Party, neither Party, shall have any claim against the other Party with respect hereto.

2.3 Contract Period and Commencement of Services

The Consultant shall carry out the services for a period of (11) months starting from the notification date of this Contract to the Consultant.

At the end of the Contract period, the Consultant is not entitled to any indemnities for any reason whatsoever.



2.4 Expiration of Contract

Unless terminated earlier pursuant to Clause 2.9 hereof, this contract shall be completed when pursuant to the provisions hereof the Services have been completed and accepted by the Client and the payments of remuneration and reimbursable expenditures have been made.

2.5 Entire Agreement

This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for any statement, representation, promise or agreement not set forth herein.

2.6 Payments During Period of Force Majeure

During the period of this inability to perform the Services as a result of an event of Force Majeure, the Consultant shall subject to termination as referred to in Clause 2.9.1 (c), be entitled to continue to be paid under the terms of this Contract as well as to be reimbursed for additional costs reasonably and necessarily incurred during such period for the purposes of the Services and in reactivating the Services after the end of such period.

2.7 Consultation

Not later than ten (10) days after the Consultant, as the result of an event of Force Majeure, has become unable to perform a material portion of the Services, the Parties shall consult together with a view to agreeing on appropriate measures to be taken in the circumstances.

2.8 Suspension of Payments

The Client has the right, by written notice of suspension to the Consultant, to suspend all payments to the Consultant hereunder if the Consultant fails to perform any of his obligations under this Contract, including the carrying out of the Services provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall request the Consultant to remedy such failure within a period not exceeding thirty (30) days after receipt by the Consultant of such notice of suspension.

2.9 Termination

2.9.1 By the Client

The Client has the right to terminate this Contract by giving not less than thirty (30) days written notice of termination to the Consultant, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (d) of this clause 2.9.1:

- (a) if the Consultant fails to remedy a failure in the performance of their obligations hereunder, as specified in a notice of suspension pursuant to Clause 2.8 hereinabove, within thirty (30) days of receipt of such notice of suspension or within such further period as the Client may have subsequently approved in writing;



- (b) if the Consultant submits to the Client a statement which has a material effect on the rights, obligations or interests of the Client which the Consultant know to be false;
- (c) if, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days; or
- (d) if the Client, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

2.9.2 By the Consultant

The Consultant has the right to terminate this contract by not less than thirty (30) days written notice to the Client, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause 2.9.2;

- (a) if the Client fails to pay any money due to the Consultant pursuant to this Contract and not subject to dispute pursuant to Clause 6 hereof within forty-five (45) days after receiving written notice from the Consultant that such payment is overdue;
- (b) if the Client is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Consultant may have subsequently approved in writing) following the receipt by the Client of the Consultant notice specifying such breach;
- (c) if, as the result of Force Majeure on the side of the Client, the Consultant are unable to perform a material portion of the Services for a period of not less than sixty (60) days.

2.9.3 Cessation of Rights and Obligations

Upon termination of this Contract pursuant to Clause 2.9 hereof, or upon expiration of this Contract pursuant to Clause 2.4 hereof, all rights and obligations of the Parties hereunder shall cease, except (i) such rights and obligations as may have accrued on the date of termination or expiration, (ii) the obligation of confidentiality set forth in Clause 3.3 hereof, and (iii) any rights which a Party may have the Applicable Law.

2.9.4 Payment upon Termination

Upon termination of this Contract pursuant to Clauses 2.9.1 or 2.9.2 hereof, the Client shall remunerate the Consultant for the services satisfactorily performed prior to the effective date of termination.

2.10 Modification

Modification of the terms and conditions of this Contract, including any modification of the scope of the Services, may only be made by written agreement between the Parties and shall not be effective until the consent of the Bank has been obtained.



3. OBLIGATIONS OF THE CONSULTANT

3.1 Standard of Performance

The Consultant shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted techniques and practices used in the industry. The Consultant shall always act, in respect of any matter relating to this Contract or to the Services, as faithful adviser to the Client and shall at all times support safeguard the Client's legitimate interests in any dealings with Third Parties.

3.2 Conflict of Interests

3.2.1 Consultant not to Benefit from Commissions, Discounts, etc.

The remuneration of the Consultant pursuant to Clause 5 hereof shall constitute the Consultant sole remuneration in connection with the Contract or the Services and the Consultant shall not accept for his own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations hereunder.

3.2.2 Procurement Rules of Funding Agencies

If the Consultant, as part of the Services, has the responsibility of advising the Client on the procurement of goods, works or services, the Consultant shall comply with the applicable procurement guidelines of the Bank and shall at all times exercise such responsibility in the best interest of the Client. Any discounts or commissions obtained by the Consultant in the exercise of such procurement responsibility shall be for the account of the Client.

3.2.3 Consultant not to be Otherwise Interested in Project

The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and any entity affiliated with the Consultant and shall be disqualified from providing goods, works, or services (other than the Services and any continuation thereof) for the Project.

3.2.4 Prohibition of Conflicting Activities

The Consultant shall not engage, either directly or indirectly, in any business or professional activities in the Republic of Lebanon which would conflict with the activities assigned to him under this Contract.

3.3 Confidentiality

The Consultant shall not, either during the term or after the expiration of this Contract, disclose any proprietary or confidential information relating to the Project, the Services, this Contract, or the Client's business or operations without the prior written consent of the Client.

3.4 Subcontracting

The Consultant cannot enter into a subcontract for the performance of any part of the Services.



3.5 Documents Prepared by the Consultant to be the Property of the Client

All plans, drawings, specifications, designs, reports and other documents prepared by the Consultant in performing the Services shall become and remain the property of the Client, and the Consultant shall, not later than upon termination or expiration of this Contract, deliver all such documents to the Client, together with a detailed inventory thereof.

3.6 Boycott Requirements

The Services of the Consultant shall be provided in strict compliance with the Boycott Regulations of the Organization of Islamic Cooperation (OIC) and of the League of Arab States, and of African Union.

4. QUALIFICATIONS OF CONSULTANT

4.1 Description of Consultant's Qualifications

The title, agreed job descriptions, qualifications of the Consultant are described in Appendix B.

4.2 Working Hours, Overtime, Leave, etc.

The remuneration of the Consultant shall be deemed to cover any overtime or vacation leave.

The Consultant shall benefit from a vacation leave of (14) working days considering that this leave shall only be due within the month preceding the end of the first contractual period.

Any taking of leave by him shall be subject to the prior approval of the Client which approval shall not unreasonably be withheld.

The Consultant is not allowed to carry over an accumulated vacation leave considering that this leave shall be invalid at the end of the contractual period specified in this Contract.

The Consultant shall benefit from (11) days as sick leave provided that the Consultant shall submit a medical report within a period not exceeding (2) days of absence.

The Consultant shall abide with Client's regulation in respect of working hours.

5. CONTRACT PRICE AND PAYMENTS

5.1 Contract Price

The Consultant's fees for the Services to be executed under this Contract amounts to the sum of **U.S\$27,500.00** (twenty seven thousand five hundred United States Dollars), as specified in Appendix C.

The Consultant's fees shall be paid on equal monthly instalments amounting U.S \$2,500.00.

All taxes and duties shall be borne by the Consultant as per sub-clause 1.6 above.



5.2 Currency of Payment

Payments shall be made in U.S. Dollars.

5.3 Mode of Billing and Payment

Billings and payments in respect of the Services shall be made on a monthly basis.

5.4 Banking Secrecy

As stipulated in article (5) of the banking secrecy law dated 3/9/1956 and as stipulated in the resolution of the Council of Ministers no.4 dated 28/4/2020, the Consultant agrees to lift banking secrecy over the bank account used to deposit or transfer public funds related to this Contract.

6. SETTLEMENT OF DISPUTES

6.1 Amicable Settlement

The Client and the Consultant shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

6.2 Jurisdiction

If after thirty (30) days from the commencement of such informal negotiations, the Client and the Consultant have been unable to resolve amicably a Contract dispute, either party may require that the dispute shall be finally submitted to the competent Lebanese Court.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year and first above written.

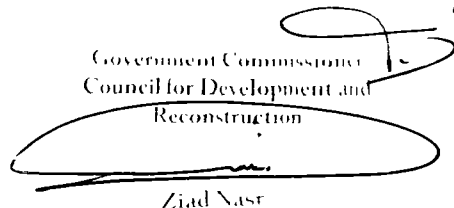
FOR AND ON BEHALF OF THE CLIENT.
Council for Development and Reconstruction



Nabil A. El-Jisr
President



Government Commissioner
Council for Development and
Reconstruction



Ziad Nasr

04 SEP 2024

THE CONSULTANT



Haitham Nemer

رقم التأسيسية : 329/24
رقم عقد الخدمة : 294/24

APPENDIX A
TERMS OF REFERENCE

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**Project Coordinator for the
Improvement of Wastewater Management
and Sanitary Services in Al-Ghadir Basin
Terms of Reference**

The Lebanese Government has received financing from the Islamic Development Bank toward the cost *improvement of Wastewater Management and Sanitary Services in Al-Ghadir Basin Project* and *West Bekaa Wastewater Project – Second Phase*. The Council of Development and Reconstruction (CDR) intends to implement this project which consists of upgrading and increasing the capacity of the existing wastewater treatment plant at Ghadir. That will significantly reduce the environmental pollution and improve the socio-economic conditions of the population.

The CDR is seeking to recruit a Project Coordinator/Project Implementation Unit (PIU) to assist in overall project implementation and management. The tasks of the Project Coordinator include:

Tasks

- Provides guidance regarding scope of work, schedules, procedures, field construction problems, and other technical information.
- Assist in relevant procurement processes: selection of Consultant for supervision and Contractors for construction works.
- Establishes and maintains a close working relationship with assigned Consultant and contractors.
- Responsible for reviewing the design proposals, work program, material submittals, method statements, shop drawings, payments, variation orders and claims etc.
- Effectively manage the site supervision staffs during construction & ensuring the works are being carried out according to the Contract specifications.
- Review, monitor and report on progress in line with implementation, procurement and disbursement plans.
- Ensure the site safety practices
- Prepare monthly progress reports, preparation of implementation, procurement and disbursement plans and their regular updates
- Familiarity with conditions of contract, quality assurance.
- Liaise with client, co-ordination with Governmental Organization, IsDB team and other Consultants/Contractors, in addition to concerned Authorities when required.
- Consistently adheres to and enforces internal Code of practices and policies such as contracting rules.
- Works in a manner to ensure personal safety and that of fellow employees by following company health and safety guidelines and policies.

Qualification Requirements

- At least Bachelor's degree in engineering.
- 15+ years of experience in field supervision and management of pipe works projects is required.
- Extensive experience in FIDIC Contract or similar contract conditions under projects financed by international financial institutions (IsDB, World Bank, EBRD, etc).
- Project tender documents and specifications, and evaluation
- Requires a comprehensive knowledge of engineering and construction related processes, as well as industry practices and international code of practices.
- Requires excellent written and oral communication skills, a familiarity with CAD and other PC software packages typically associated with engineering and construction (Primavera), and the proven ability for performing in a supervisory capacity on a project.
- Demonstrates strong written and verbal communication and negotiating skills
- International project experience is a plus.
- Proficiency in Arabic, English; French is a plus.

Evaluation criteria

- 1) Academic qualification - 10%
- 2) General Experience - 20%
- 3) Specific Experience Relevant to Assignment - 50%
- 4) IT and Software skills -10%
- 5) Communication Skills & Language – 10%

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APPENDIX B

QUALIFICATION OF CONSULTANT (CV)

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Haitham Tanios Nemer

Date of birth: 07/12/1979 | Nationality: Lebanese | Gender: Male | (+961) 03253293 |

HaithamNemer@gmail.com | Beirut, Lebanon

WORK EXPERIENCE

1/6/2015 – Current - Beirut, Lebanon

PROJECT COORDINATOR / PROJECT IMPLEMENTATION UNIT – LEBANESE COUNCIL FOR DEVELOPMENT AND RECONSTRUCTION (CDR)

Served as Project Coordinator, who provided assistance to the CDR, in implementing and directing the following water and wastewater infrastructure projects.

- **Project No.1:** Kesrouane Wastewater Project, Lebanon: a 150 million Euro project, funded by the European Union, the European Investment Bank (EIB), and the Agence Française de Développement (AFD). The project includes the design, construction and operation of 2 Wastewater Treatment Plants (capacity 50,000 m³/d each), 250 km of sewer networks, 7 pump stations, and 2 long sea outfalls (1.2 km long each, ND 1000mm).
- **My Role and duty in this project:** Follow up on the execution of the contract signed with the design firm assigned the design, the preparation of Tender Documents for the construction works, and the Environmental and Social Impact Assessment (ESIA) for the project. Focused on the engineering design and the preparation of tender documents (8 tenders), in close coordination with the design engineers. Coordination with the Ministry of Energy and Water, the Ministry of Environment, the Water Establishment, and other stakeholders, as needed. Liaised with the funding agencies on the project technical matters and to obtain non-objections on the tender documents. Assisted the CDR in the procurement processes for the selection of contractors and supervision engineers, prepared requests for expression of interests (REOI), prequalification documents for contractors, requests for proposals (RFP) for the selection of construction supervision firms; provided technical assistance during the bidding phase; evaluated bids and recommended awards. Coordinated with CDR departments for the expropriation of the project lands. Prepared progress reports. Date 2015 - 2022.
- **Project No. 2:** Various Potable Water Works in Qalamoun and Koura Area, funded by the AFESD. The project included the construction of about 50 km of water transmission and distribution lines, 30 km of wastewater collectors and networks, 4 water wells and pump stations, 5 water reservoirs, Works value. \$13 million. Date: 2018-2022.
- **My Role and duty in this project:** Follow up on the execution of the contracts signed with the construction contractors and the supervision engineer, and established a close working relationship with them. Provided guidance regarding scope of work, schedules, procedures, field construction problems, and



other technical information. Reviewed the design proposals, work program, material submittals, method statements, shop drawings, variation orders, payments, claims. Conducted regular meetings and site visits to monitor the construction work. Reviewed, and monitored progress in line with implementation, procurement and disbursement plans. Ensured contractors abidance by the project's health and safety guidelines, and by environmental monitoring and mitigation plans. Coordinated with the project stakeholders, concerned authorities (Municipalities, Ministry of water and energy, Water Establishment, Ministry of Environment, Directorate General of Antiquities, etc.), and with other projects Consultants/Contractors, as necessary. Ensured necessary permits are obtained from concerned authorities. Date. 2017-2022.

- **Project No. 3:** Construction of a Sea Outfall in Kesrouane. Works value. \$2.5 million.
- **My Role and duty:** Follow up of the contracts signed with the construction contractor and the construction supervision engineer. Ditto as above. Date. 2018 – 2020.
- **Project No.4:** Rehabilitation, and Operation & Maintenance of (2) Wastewater Treatment Plants in Ejbeh and Aintourin (North of Lebanon).
- **My Role and duty:** Follow up of the contracts signed with the construction/O&M contractor, and with the supervision engineer. Ditto as above Date 2016-2022.

1/11/2012 – 31/5/2015 – Beirut, Lebanon

TECHNICAL ADVISOR AND LIAISON – CHEMONICS INTERNATIONAL

Served as a Technical Liaison and Advisor to the Water Infrastructure Support and Enhancement for Lebanon (WISE-Lebanon) Program, a 3-year, \$21 million program funded by the U.S. Agency for International Development (USAID), and implemented by Chemonics International.

My primary activities included: identification of 4 infrastructure projects for construction. 2 projects of installation of water networks, approximately 50 km each, and an elevated water reservoir, 1 project to rehabilitate a water pump station of 14,0000 m³/day capacity; and 1 project to install approximately 6,000 household water meters; preparation, in coordination with subcontracted engineering firms, of the 4 construction tenders including the engineering designs, technical drawings, technical specifications, and bills of quantities; prequalification of construction firms; analysis and evaluation of bids received, and award of subcontracts based on a technical/cost trade-off analysis; after subcontracts were awarded, I participated in the review of technical submittals including shop drawings, materials, programs of works, method statements, quality control reports, etc.; weekly coordination and progress meetings with subcontractors, USAID representatives and other beneficiaries, conducted regular site visits to inspect construction works; enforced the quality assurance, health, safety and environmental requirements.



01/04/2012 – 30/10/2012 – Sour, Lebanon

CONSTRUCTION MANAGER – WATER AND POWER ENGINEERING

Responsible for electro-mechanical installation of \$50 million, EU funded wastewater treatment plant, executed under the South Coastal Area Wastewater Project, capable of treating 40,000 m³/day of sewage.

01/12/2010 – 13/03/2012 – Metn, Lebanon

MANAGER, SEWAGE TREATMENT PLANT DEPARTMENT – NASSAR TECHNO GROUP

Supervised the manufacturing and assembly processes of a manufacturer of prefabricated sewage treatment package plants. Responsible for plant operations; coordinated with clients for site preparations and plant installations, served as troubleshooter for preventative maintenance of sewage treatment plants and provided technical support and training to distributors and clients in the Middle East, North Africa, and Europe, credited for enhancing manufacturing company's control systems and assembly processes.

01/03/2006 – 30/11/2010 – Beirut , Lebanon

CONSTRUCTION MANAGER – SUBAL ENGINEERING

Supervised all electrical and mechanical work as well as installation of two wastewater treatment plants and nine sewage pump stations under the West Bekaa Wastewater Project, funded by the IsDB, and implemented by the Lebanese Council for Development and Reconstruction. Responsibilities included coordinating electrical and mechanical work; submissions and following up to obtain the Engineer approvals; liaising with architects, civil, and electrical engineers on execution drawings and equipment procurements, preparing O&M manuals; preparing tenders for infrastructure projects, and serving as project engineer for Tripoli potable water treatment plant, Baalbeck wastewater treatment plant, and Nabatieh wastewater treatment plant.

01/02/2005 – 13/03/2006 – Metn, Lebanon

ENGINEER – GENERAL PACKING INDUSTRIES

Responsible for producing technical shop drawings and designed molds for plastic products, supervised and provided quality control of CNC machinery.

EDUCATION

B.E., Mechanical Engineering, Notre Dame University, Zouk, Lebanon, 2003.



LANGUAGE SKILLS

Mother tongue **ARABIC**

Other languages

- **ENGLISH** (Proficient user)
- **FRENCH** (Proficient user)
- **GERMAN** (Independent user)

DIGITAL SKILLS

Microsoft Office (Word, Excel, Power Point), Microsoft Project, Primavera, AutoCAD, SolidWorks, and other CAD and mainstream software



APPENDIX C
FINANCIAL DETAILS



APPENDIX C
FINANCIAL DETAILS

The Consultant (Haitham Nemer) shall be paid according to the following conditions:

	Monthly (US \$)	Total Contract Amount (US \$) (11 months)
CONTRACT VALUE (excluding taxes & duties)	2,500.00	27,500.00



10/10