

Contract for an Individual Consultant

Contract no. _____

between

Council for Development and Reconstruction
Republic of Lebanon

and

Akram Karam

Title of Consulting Services: *Engineer – CDR assistance in projects pertaining Health Sector.*

Date of Contract's Signature: _____

Contract for an Individual Consultant

THIS CONTRACT (“Contract”) is made the _____, 2026

between

Council for Development and Reconstruction (CDR) “the Client” having its principal office located at Tallet El Serail, Beirut – Lebanon; Tel: (961-1) 981431/2 – Fax: (961-1) 981252/3; represented by its President Mr. Mohamad-Ali Kabbani,

and

Akram Karam “the Consultant” having its address located at Dbayeh, Haret El Bellaneh, Karam Bldg., 2nd floor, Lebanon, Tel: (961- 3) 260201,

Whereas in accordance with CDR Board of Directors’ decision no. 312/2025/A dated 17/7/2025,

Whereas the Client wishes to have the Consultant perform the services hereinafter referred to,

Whereas the Consultant is willing to perform these services,

NOW THEREFORE THE PARTIES hereby agree as follows:

- | | |
|--------------------|--|
| 1. Services | <ul style="list-style-type: none">(i) The Consultant shall perform the services specified in Annex A, “Terms of Reference and Scope of Services,” which is made an integral part of this Contract (“the Services”).(ii) The Consultant shall perform the Services as per financial details of Annex B, “Contract Price and Payment Terms”.(iii) The Consultant shall submit to the Client the reports specified in Annex C, “Consultant’s Reporting Obligations.”(iv) The Services shall be performed at the Council for Development and Reconstruction (CDR) premises and during official working hours, with occasional field visits as required. |
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2. Term

The Consultant shall perform the Services during the period commencing from the notification date of the Contract to the Consultant and continuing through a period of (6) months.

3. Payment

A. Ceiling

For Services rendered pursuant to Annex A, the Client shall pay the Consultant an amount not to exceed **U.S\$18,000.00** (eighteen thousand United States Dollars).

The Consultant shall pay all taxes, duties and charges imposed on him under the laws of the Republic of Lebanon.

It is to be noted that IsDB financing does not cover the payment of taxes, duties, fees and any other similar imposition as may be levied under the Applicable Law.

B. Remuneration

The Client shall pay the Consultant for Services rendered at the rate(s) of person/month spent on site or at the Client offices as per Annex B.

C. Payment Conditions

Payment shall be made in United States Dollars, no later than 30 days following submission by the Consultant of invoices in duplicate to the Coordinator designated in paragraph 4.

All payments under this Contract shall be made to the account of the Consultant.

All expenses site transfer, communication, etc... are deemed to be included in Consultant monthly rate.

**4. Projects
Administration**

A. Coordinator

The Client shall designate a Coordinator who will be responsible for the coordination of activities under this Contract, for acceptance and approval of reports by the Client and for receiving and approving invoices for the payment.

B. Reports

The reports listed in Annex C, "Consultant's Reporting Obligations," shall be submitted in the course of the assignment.

Monthly Progress Reports will constitute the basis for the payments to be made under paragraph 3.

C. Timesheets

During the course of their work under this Contract, including field work, the Consultant shall be required to complete timesheets, or any other document used to identify time spent, as instructed by the Projects Coordinator.

D. Bank Secrecy

As stipulated in article (5) of the banking secrecy law dated 3/9/1956 and as stipulated in the decision of the Council of Ministers no.4 dated 28/4/2020, the Consultant agrees to lift banking secrecy over the bank account used to deposit or transfer public funds related to this Contract.

5. **Performance Standards** The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity.
6. **Inspections and Auditing** The Consultant shall permit the Bank and/or persons or auditors appointed by the Bank to inspect and/or audit its accounts and records and other documents relating to performance of the Contract. Any failure to comply with this obligation may constitute a prohibited practice subject to contract termination and/or the imposition of sanctions by the Bank (including without limitation a determination of intelligibility) in accordance with prevailing Bank's sanctions procedures.
7. **Confidentiality** The Consultant shall not, during the term of this Contract and within two years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the Client's business or operations without the prior written consent of the Client.
8. **Ownership of Material** Any report or other material, graphic, software or otherwise, prepared by the Consultant for the Client under the Contract shall belong to and remain the property of the Client.
9. **Consultant Not to be Engaged in Certain Activities** The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than consulting services that would not give rise to a conflict of interest) resulting from or closely related to the Consulting Services for the preparation or implementation of the Projects.

- 10. Insurance** The Consultant will be responsible for taking out any appropriate insurance coverage.
- 11. Assignment** The Consultant shall not assign this Contract or sub-contract any portion of it without the Client's prior written consent.
- 12. Law Governing Contract and Language** The Contract shall be governed by the laws of Lebanon, and the language of the Contract shall be English.
- 13. Dispute Resolution** Any dispute arising out of the Contract, which cannot be amicably settled between the Parties, shall be referred to the competent Lebanese courts in accordance with the Lebanese law.
- 14. Termination by the Client** The Client has the right to terminate this Contract with at least ten (10) working days prior written notice to the Consultant after the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause:
- (a) If the Consultant does not remedy a failure in the performance of its obligations under the Contract within seven (7) working days after being notified, or within any further period as the Client may have subsequently approved in writing;
 - (b) If the Consultant, in the judgment of the Client or the Bank, has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing Bank's sanctions procedures) in competing for or in performing the Contract;
 - (c) If, as the result of Force Majeure, the Consultant is unable to perform his Services for a period of not less than thirty (30) days;
 - (d) If the Client, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

- 15. Termination by the Consultant** The Consultant has the right to terminate this contract by not less than thirty (30) days written notice to the Client, such notice to be given after the occurrence of any of the events specified in the below paragraphs (a) to (c) of this Clause:
- (a) If the Client fails to pay any money due to the Consultant pursuant to this Contract hereof within forty-five (45) days after receiving written notice from the Consultant that such payment is overdue;
 - (b) If the Client is in material breach of his obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Consultant may have subsequently approved in writing) following the receipt by the Client of the Consultant notice specifying such breach;
 - (c) If, as the result of Force Majeure, the Consultant is unable to perform his Services for not less than sixty (60) days.
- 16. Anti-Corruption & Anti-Fraud**
- 1. The Bank financing shall be used solely for the purposes of the Projects. Indeed, the Consultant undertakes to ensure that the proceeds of the Bank financing shall not be used to finance any expenditure related to any Corrupt, Fraudulent, Collusive, Coercive or Obstructive practices.
 - 2. The Client as well as the Consultant, undertake to determine any Corrupt, Fraudulent, Collusive, Coercive or Obstructive practices once engaged in by its representatives or by the Consultant or by any third party having connection with the Services implementation, and taken timely and appropriate action satisfactory to the Bank to address such practices when they occur. For the purposes of this Section:
 - (a) Coercive Practice: means any act or omission impairing or harming, or threatening to impair or harm, directly or indirectly, any Party or the property of the Party to influence improperly the actions of a Party.
 - (b) Collusive Practice: means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another Party.
 - (c) Corrupt Practice: means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another Party.
 - (d) Fraudulent Practice: means any act or omission, including a misrepresentation, that Knowingly or recklessly misleads, or attempts to mislead, a Party to obtain a financial or other benefit or to avoid an obligation.

- (e) Obstructive Practice: means,
- (i) deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making of false statements to investigators, in order to materially impede the Bank's investigation into allegations of a Corrupt, Fraudulent, Coercive or Collusive practice, and/or threatening, harassing or intimidating any Party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or
 - (ii) acts intended to materially impede the exercise of the Bank's access to contractually required information in connection with the Bank's investigation into allegations of a Corrupt, Fraudulent, Coercive or Collusive practice.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year and first above written.

For and on behalf of the Client
Council for Development
and Reconstruction

The Consultant

Mohamad-Ali Kabbani
President

Akram Karam

ANNEX A

Terms of Reference and Scope of Services

ANNEX B

CONTRACT PRICE AND PAYMENT TERMS

Description	Unit	Qty	U.P.	Sub-Total
at the Client offices	Month	6	U.S\$3,000	U.S\$18,000

The invoice, which will include a time sheet, shall be prepared and submitted with the monthly progress report.

The Consultant is expected to report to work during the Client working days and hours as stated in the TOR.

The Consultant is allowed (1) day paid leave per month, which can be accumulated and shall be subject to the prior approval of the Client. Official state holidays are paid.

The deduction for any absence other than the above-mentioned days will be calculated at a daily rate based on the Monthly Unit Price divided by (22) days.

The Consultant shall abide with Client's official working hours, i.e (*Winter period, from October to June inclusive, the Consultant's working hours are from 8:00a.m to 4:30p.m on Monday to Thursday, and from 8:00a.m to 4:00p.m. on Fridays. Summer period, from July to September inclusive, the Consultant's working hours are from 8:00a.m to 3:30p.m on Monday to Thursday, and from 8:00a.m to 3:00p.m. on Fridays.*)

ANNEX C
CONSULTANT'S REPORTING OBLIGATIONS
as per "ANNEX A"

The Engineer will report directly to CDR Project Division Director

ANNEX D
CONSULTANT'S CV