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القرار رقم ٢٠٢٦/٦٩٥
التاريخ ٢٠٢٦/١٠/٨
مستند رقم (٤)
صفحة ١ من ٤

مجلس الإنماء والإعمار

COUNCIL FOR DEVELOPMENT AND RECONSTRUCTION

GREEN, AGRI-FOOD TRANSFORMATION FOR ECONOMIC RECOVERY - GATE

PROCUREMENT SPECIALIST (GATE-IC-Proc-17a and GATE-IC-Proc-17b)

TERMS OF REFERENCE

I. PROJECT BACKGROUND

The Republic of Lebanon represented (The Borrower) represented by the Council for Development and Reconstruction (CDR) as a representative to the Borrower will implement the Green, Agri-food Transformation for Economic Recovery (the "GATE" or "Project"), funded by the International Bank for Reconstruction and Development (IBRD or the World Bank or the Bank). The total project cost is Two Hundred Million United States Dollars (US\$ 200,000,000).

GATE Project aims to improve the resilience of farmers and Small and Medium Enterprises (SMEs) in the Lebanese agri-food sector. The project is designed to facilitate access to finance, support climate-smart investments, and restore critical infrastructure services to sustain and enhance the agricultural value chain. Through targeted interventions, it seeks to increase agricultural productivity, strengthen food security, and promote sustainable economic growth. The project is structured into key components focusing on value chain investments, infrastructure development, enabling regulatory improvements, and knowledge management.

The Project is structured into five main components, each designed to strengthen the resilience of Lebanon's agri-food sector and support farmers and SMEs.

Component 1: Climate Smart Investments in Agri-food Value Chains (US\$71 million):

The objective of this component is to provide access to finance to strengthen the resilience and improve the competitiveness of farmers and SMEs involved in agri-food value chains. The component will promote climate smart practices, create higher value addition, improve links between farmers, agribusinesses and markets, and unlock diversification opportunities. The project will finance activities specifically designed to benefit women and seek to contribute to reducing some of the gender gaps identified in terms of access to finance, inputs, markets, technical capacity building activities, improved confidence and negotiation skills as well as addressing social norms through a carefully designed behaviorally informed outreach campaign, also targeting men.

Component 2: Climate-Smart Infrastructure and Services for Agri-Food Sector Development (US\$100 million):

The objective of this component is to restore service delivery, build operational capacity and ensure the sustainability and climate-resilience of public infrastructure underpinning the agri-food sector. It will be structured across two subcomponents: Subcomponent 2.1. Improving rural community infrastructure for agriculture; and 2.2. Restoring access and protecting agency-managed infrastructure and services underpinning agriculture.

Component 3: Improving the Enabling Environment and Restoring Support Services (US\$21 million)

The objective of this component is to restore and strengthen the capacity of sector institutions to support the recovery and transformation of the agri-food sector.



Component 4: Project and Knowledge Management (US\$8 million)

This component will support the coordination and management of the implementation of the project. It will finance overall project management, including inter alia: (a) coordination among different stakeholders; (b) monitoring and evaluation (M&E), including reporting climate benefits to the MoE to comply with the Paris Agreement reporting requirements; (c) project Environmental and Social Standards (ESS); (d) hiring of a gender specialist; (e) project fiduciary administration, internal controls, and audits; (f) communication and information activities, and (g) the establishment and maintenance of a grievance mechanism (GM) and a citizen's engagement mechanism. This component will also finance a third-party monitoring (TPM) mechanism, as well as timely communication of results. In addition, the project will recruit a Service Provider (NGO) specialized in child labor prevention and response and who will be responsible for supporting the project in preventing, mitigating, monitoring, and responding to such risks during implementation. It will finance the development of an action plan to combat child labor and a roadmap to improve social protection for farmers.

Component 5: Contingent Emergency Response Component (CERC) (US\$0 million allocated initially)

This component will have zero funding allocation at the onset and will only be triggered in emergency circumstances; the project will support the preparation of a procedure manual governing the CERC operations.

Each component is designed to work together, ensuring a holistic approach to strengthening Lebanon's agri-food sector and supporting economic recovery.

In order to facilitate project implementation, the CDR is establishing a Project Coordination Unit (PCU), to be staffed by professionals, who will lead or support the achievement of the respective project component objectives.

Subcomponent 1.2 of the Project will be implemented by Kafalat which shall provide loans to eligible agribusinesses to finance investments, working capital, and technical services. Kafalat will maintain a Project Management Unit (PMU), staffed with financial and risk management experts, to handle loan disbursement, monitoring, and compliance with World Bank guidelines.

Subcomponent 2.1 of the Project will be implemented by the Green Plan. This sub-component involves investments in climate-smart infrastructure and services. It will work closely with municipalities and stakeholders to develop and prioritize projects such as hill lakes, road rehabilitation, and irrigation improvements. Green Plan will establish a dedicated PMU to oversee implementation and ensure proper coordination.

Consequently, CDR will be responsible for coordinating with both Kafalat and Green Plan and consolidating fiduciary aspects. While Green Plan and Kafalat will manage their respective components independently, CDR will facilitate alignment and coordination to ensure coherence across the project.

II. SCOPE OF WORK AND RESPONSIBILITIES

The expected tasks from the Procurement Specialist within this scope will cover, but not limited to, the following tasks:

- Work with, and assist the Senior Procurement Officer in preparing all the procurement activities, such as preparation of bidding documents for works and goods, preparation of Request of Proposals (RFP) for Consultancy services, design and Supervisions, in communication with the Public Procurement Authority.



- Coordinate with the design consultants during preparation of design works, in order to review the preparation of specifications and drawings, and to ensure the inclusion of the ESCP, including, inter alia, ESMP, the Labor Management Procedures, and code of conduct, into the E&S specifications of the procurement documents and contracts with contractors and supervising firms
- Assist in Tender launching, invitations, issuance of clarifications/amendments.
- Assist in the evaluation of technical & financial proposals & bids, maintains confidentiality, discloses actual or perceived/potential Conflict of Interest, and preparation of related evaluation reports.
- Coordination with Tender department responsible for receiving & safe keeping of bids.
- Prepare the disbursement plan.
- Contribute to the quarterly progress report and monthly progress report.
- Participate in the regular meetings with the Supervising Consultant, CDR, contractors, and other GoL staff.

III. QUALIFICATIONS AND SKILLS

- Minimum Bachelor Degree in Engineering (BS or BE), in Business, or equivalent degree.
- Master Degree is a plus.
- At least 5 years of experience in a similar position in the public/private sector or in internationally financed projects (related to: Procurement, purchasing, supply chain, etc.).
- Must have excellent management skill.
- Knowledge of concepts, principles, and approaches to international procurement.
- Knowledge of the World Bank Procurement regulations for IPF Borrowers and applicable Standard Procurement Documents is an advantage.
- Knowledge in the public procurement law (PPA) is a plus.
- Experience in Contract Management and Procurement in internationally funded projects is a plus.
- Knowledge of the public sector in Lebanon and its overall structure and policy objectives is a plus.
- Strong communication skills in both English and Arabic; French is a plus.
- Knowledge of using computer software (Word, Excel, and PowerPoint), Microsoft Project is a plus.
- Demonstrated problem-solving and negotiating skills with the ability to balance project objectives and procurement requirements with beneficiaries' needs.

IV. Reporting Line

The Procurement Specialist works closely with the senior procurement specialist; however, will report directly to the CDR PCU Project Manager and collaborate closely with technical teams, field staff, and relevant stakeholders.

V. Duration of Assignment

The initial contract duration is 11 months, renewable based on performance and project requirements.

The assignment is full-time and shall be performed in accordance with CDR's official working hours, from Monday to Friday.



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VI. Location

The position will be based at the CDR Offices, with occasional field visits as required.

VII. Terms of Payment

CDR shall process the payments due to the Individual Consultant on a monthly basis. The Consultant shall submit, within five (5) working days following the end of each month, a monthly invoice together with: (i) the corresponding monthly timesheet for approval; and (ii) the monthly progress report for acceptance. Payment shall be subject to the approval of the timesheet and acceptance of the corresponding monthly progress report, in accordance with the terms of the Contract.

