

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES - INDIVIDUAL SELECTION)**

**Lebanese Republic**

**Government of Lebanon**

**Council for Development and Reconstruction (CDR)**

**GREEN, AGRI-FOOD TRANSFORMATION FOR ECONOMIC RECOVERY - GATE**

**Ref: GATE-IC-Proc-04**

**Assignment Title: SENIOR PROCUREMENT OFFICER**

The Republic of Lebanon represented (The Borrower) represented by the Council for Development and Reconstruction (CDR) as a representative to the Borrower will implement the Green, Agri-food Transformation for Economic Recovery (the “GATE” or “Project”), funded by the International Bank for Reconstruction and Development (IBRD or the World Bank or the Bank). The total project cost is Two Hundred Million United States Dollars (US\$ 200,000,000). The Council for Development and Reconstruction (CDR), an implementing agency of the Client, intends to apply a portion of the proceeds of this loan to eligible payments under the contract for consulting services to be procured under this project.

The consulting services include providing support to the CDR as a **Senior Procurement Officer** under the project.

The full TOR version can be found on CDR website [www.cdr.gov.lb](http://www.cdr.gov.lb) , click on the [Procurement](#) tag for more info.

The Council for Development and Reconstruction (CDR) is in the process of establishing a project coordination unit to assist the CDR in the implementation of the Green, Agri-food Transformation for Economic Recovery (GATE), now invites eligible local experts ("Individual Consultants"), to indicate their interest in providing the required Task. Interested individuals should provide information demonstrating that they have the required qualifications and relevant experience to perform the Tasks by submitting their Expression of Interest ("EOI") and Curriculum Vitae("CV"). The shortlisting criteria are:

**Qualifications Requirements:**

- Bachelor degree in Engineering, Architecture, Legislation, or master in Public Procurement Management
- At least 8 to 10 years of experience in a similar position in the public/private sector or in internationally financed projects (related to: Procurement, purchasing, supply chain, etc.).
- Knowledge of concepts, principles, and approaches to international procurement.
- Knowledge of the World Bank Procurement guidelines and regulations.
- Experience in Contract Management and Procurement in internationally funded projects is a plus.
- Knowledge of the public sector in Lebanon and its overall structure and policy objectives is a plus.
- Strong communication skills in both English and Arabic.
- Knowledge of using computer software (Word, Excel, PowerPoint, and Microsoft Project).
- Demonstrated problem-solving and negotiating skills with the ability to balance project objectives and

procurement requirements with beneficiaries' needs.

**It is preferable to limit the EoI to a maximum of 10 pages including the CV as per attached CV format. Pages beyond 10 will not be reviewed.**

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers for Goods, Works, Non-Consulting services" dated February 2025 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Shortlisted Consultants will be invited for interview, upon which a Consultant will be selected for negotiation in accordance with the Individual Consultant Selection described in the "World Bank Procurement Regulations for IPF Borrowers.

The Deadline for receiving EOIs is to be on Tuesday, September 23<sup>rd</sup>, 2025 at 12:00 o'clock noon Beirut local time

Expressions of Interest (EOI) must be delivered to the address below by hand or carrier including one original, one copy and one electronic CD ROM. Electronic submissions are not accepted

***Address:***

*Council of Development and Reconstruction (CDR)*

*Tenders Department*

*City: Beirut*

*Beirut - Lebanon*

*Telephone: (+961-1-980096)*

*Facsimile number: (+961-1-981255)*

## CURRICULUM VITAE (CV) FORMAT

<b>Position Title</b>	{e.g., }
<b>Name of Expert:</b>	{Insert full name}
<b>Date of Birth:</b>	{day/month/year}
<b>Country of Citizenship/Residence</b>	

**Education:** {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

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**Employment record relevant to the assignment:** Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. **Past employment that is not relevant to the assignment does not need to be included.**

<b>Period</b>	<b>Employing organization and your title/position. Contact information for references</b>	<b>Country</b>	<b>Summary of activities performed relevant to the Assignment</b>
[e.g., May 2005-present]	[e.g., Ministry of ....., advisor/consultant to...  For references: Tel...../e-mail.....; Mr. Hbbbbbb, deputy minister]		

Membership in Professional Associations and Publications:

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Language Skills (indicate only languages in which you can work): \_\_\_\_\_

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**Adequacy for the Assignment:**

Detailed Tasks as per the TOR Scope of Work	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
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**Individual Consultant's contact information:** (e-mail ....., phone.....)

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available, as and when necessary, to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

{day/month/year}

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Name of the Individual Consultant

Signature

Date

# **GREEN, AGRI-FOOD TRANSFORMATION FOR ECONOMIC RECOVERY - GATE**

## **TERMS OF REFERENCE**

### **COUNCIL FOR DEVELOPMENT AND RECONSTRUCTION**

#### **SENIOR PROCUREMENT OFFICER**

#### **I. PROJECT BACKGROUND**

The Republic of Lebanon represented (The Borrower) represented by the Council for Development and Reconstruction (CDR) as a representative to the Borrower will implement the Green, Agri-food Transformation for Economic Recovery (the “**GATE**” or “**Project**”), funded by the International Bank for Reconstruction and Development (IBRD or the World Bank or the Bank). The total project cost is Two Hundred Million United States Dollars (US\$ 200,000,000).

GATE Project aims to improve the resilience of farmers and Small and Medium Enterprises (SMEs) in the Lebanese agri-food sector. The project is designed to facilitate access to finance, support climate-smart investments, and restore critical infrastructure services to sustain and enhance the agricultural value chain. Through targeted interventions, it seeks to increase agricultural productivity, strengthen food security, and promote sustainable economic growth. The project is structured into key components focusing on value chain investments, infrastructure development, enabling regulatory improvements, and knowledge management.

The Project is structured into five main components, each designed to strengthen the resilience of Lebanon’s agri-food sector and support farmers and SMEs.

#### **Component 1: Climate Smart Investments in Agri-food Value Chains (US\$71 million):**

The objective of this component is to provide access to finance to strengthen the resilience and improve the competitiveness of farmers and SMEs involved in agri-food value chains. The component will promote climate smart practices, create higher value addition, improve links between farmers, agribusinesses and markets, and unlock diversification opportunities. The project will finance activities specifically designed to benefit women and seek to contribute to reducing some of the gender gaps identified in terms of access to finance, inputs, markets, technical capacity building activities, improved confidence and negotiation skills as well as addressing social norms through a carefully designed behaviorally informed outreach campaign, also targeting men.

**Component 2: Climate-Smart Infrastructure and Services for Agri-Food Sector Development (US\$100 million):**

The objective of this component is to restore service delivery, build operational capacity and ensure the sustainability and climate-resilience of public infrastructure underpinning the agri-food sector. It will be structured across two subcomponents: Subcomponent 2.1. Improving rural community infrastructure for agriculture; and 2.2. Restoring access and protecting agency-managed infrastructure and services underpinning agriculture.

**Component 3: Improving the Enabling Environment and Restoring Support Services (US\$21 million)**

The objective of this component is to restore and strengthen the capacity of sector institutions to support the recovery and transformation of the agri-food sector.

**Component 4: Project and Knowledge Management (US\$8 million)**

This component will support the coordination and management of the implementation of the project. It will finance overall project management, including inter alia: (a) coordination among different stakeholders; (b) monitoring and evaluation (M&E), including reporting climate benefits to the MoE to comply with the Paris Agreement reporting requirements; (c) project Environmental and Social Standards (ESS); (d) hiring of a gender specialist; (e) project fiduciary administration, internal controls, and audits; (f) communication and information activities, and (g) the establishment and maintenance of a grievance mechanism (GM) and a citizen's engagement mechanism. timely communication of results. This component will also finance a third-party monitoring (TPM) mechanism, as well as timely communication of results. In addition, the project will recruit a Service Provider (NGO) specialized in child labor prevention and response and who will be responsible for supporting the project in preventing, mitigating, monitoring, and responding to such risks during implementation. It will finance the development of an action plan to combat child labor and a roadmap to improve social protection for farmers.

**Component 5: Contingent Emergency Response Component (CERC) (US\$0 million allocated initially)**

This component will have zero funding allocation at the onset and will only be triggered in emergency circumstances; the project will support the preparation of a procedure manual governing the CERC operations.

Each component is designed to work together, ensuring a holistic approach to strengthening Lebanon's agri-food sector and supporting economic recovery.

In order to facilitate project implementation, the CDR is establishing a Project Coordination Unit (PCU), to be staffed by professionals, who will lead or support the achievement of the respective project component objectives.

Subcomponent 1.2 of the Project will be implemented by Kafalat which shall provide loans to eligible agribusinesses to finance investments, working capital, and technical services. Kafalat will maintain a Project Management Unit (PMU), staffed with financial and risk management experts, to handle loan disbursement, monitoring, and compliance with World Bank guidelines.

Subcomponent 2.1 of the Project will be implemented by the Green Plan. This sub-component involves investments in climate-smart infrastructure and services. It will work closely with municipalities and stakeholders to develop and prioritize projects such as hill lakes, road rehabilitation, and irrigation improvements. Green Plan will establish a dedicated PMU to oversee implementation and ensure proper coordination.

Consequently, CDR will be responsible for coordinating with both Kafalat and Green Plan and consolidating fiduciary aspects. While Green Plan and Kafalat will manage their respective components independently, CDR will facilitate alignment and coordination to ensure coherence across the project.

## **II. SCOPE OF WORK AND RESPONSIBILITIES**

The Senior Procurement Officer will manage all procurement activities assigned to her/ him by the PCU Project Manager in accordance with the World Bank related policies and procedures. The tasks of the Senior Procurement Officer will include:

- Manage the project procurement activities for Sub-Components 1.1; 2.2; and Components 3 and 4 through implementing all policies and procedures related to procurement activities and ensuring that Bank procurement regulations are followed in all transactions.
- Participate in updating the Project Procurement Strategy for Development, as per project requirements.
- Maintain the exchange between the project and the World Bank using the Systematic Tracking of Exchanges in Procurement (STEP).
- Participate in project technical committees or component team meetings in order to ensure timely implementation progress with a focus on procurement-related activities.
- Organize, plan, manage, and provide support to the preparation of all procurement activities.
- Implement the planned activities either directly or by engaging the services of third-party suppliers/consultants/contractors/United Nations (UN) agencies/ Non-Governmental Organizations (NGOs).
- Undertake necessary advertisement on annual and periodic basis.
- Develop procurement documents and participate in the evaluation process for consultants, suppliers, and contractors (terms of reference (TOR) for consulting services, Technical Specifications for Works and Goods, requests for proposals, request for bids, evaluation reports with recommendation for contract award, preparation of documentation for contract signing and payments, etc.).

- Develop and maintain an updated Procurement Plan according to the project manual and standards and annual work plans of the appropriate components of the project (Sub-Components 1.1; 2.2; and Components 3 and 4). Coordinate with the Senior Financial Officer and the Financial Officer for regular preparation of financial management reports, as a part of the World Bank financial reporting requirements. Integrate procurement planning and disbursement forecasts for realistic as per appropriate budget.
- Establish, in coordination with financial and Information Technology (IT) teams, means for suitable internal control system to facilitate the process and monitoring procurement processing. Develop tools for capturing procurement data and identify progress towards the achievement of procurement schedules.
- Lead development of procurement schedules and plans and generate regular updates for the guidance of the PCU staff.
- Conduct market research and update price lists in respect of relevant equipment, consultants, contractors.
- Develop and maintain a data base of suppliers, contractors and consultants to include their contacts, areas of expertise, relevance to project components. A cross reference system would be necessary to facilitate identification of filed supporting documents.
- Maintain accurate procurement records, including all actions and documents for review by the World Bank's supervision missions. This includes advertisement, preparation of expressions of interest, TOR, request for quotations/proposals, proposals opening, evaluation of quotations/proposals, record of proposals submissions, contract award/purchase order, performance of the contracts, claims, complaints, reports, internal memos and correspondence related to procurement, and any relevant documents.
- Ensure that all Consultants' deliverables are properly filed and referenced.
- Participate in field visits to supervise works, executed works and delivered goods.
- Collect information on acceptance of deliverables (works, goods, consultant's outputs).
- Provide training on procurement related processing to procurement staff and other staff involved in procurement processing.
- Facilitate post review and procurement audits on a random basis by the World Bank's supervision missions.

### **III. QUALIFICATIONS AND SKILLS**

- Bachelor degree in Engineering, Architecture, Legislation, or master in Public Procurement Management
- At least 8 to 10 years of experience in a similar position in the public/private sector or in internationally financed projects (related to: Procurement, purchasing, supply chain, etc.).
- Knowledge of concepts, principles, and approaches to international procurement.
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- Experience in Contract Management and Procurement in internationally funded projects is a plus.
- Knowledge of the public sector in Lebanon and its overall structure and policy objectives is a plus.
- Strong communication skills in both English and Arabic.
- Knowledge of using computer software (Word, Excel, PowerPoint, and Microsoft Project).
- Demonstrated problem-solving and negotiating skills with the ability to balance project objectives and procurement requirements with beneficiaries' needs.



#### **IV. Reporting Line**

The Senior Procurement Officer will report directly to the CDR PCU Project Manager and collaborate closely with technical teams, field staff, and relevant stakeholders.

#### **V. Duration of Assignment**

The initial contract duration is 11 months, renewable based on performance and project requirements.

#### **VI. Location**

The position will be based at the CDR Offices, with occasional field visits as required.